



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting: January 30th, 2025

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I. PRELIMINARY

The meeting was called to order by Chet Edwards, 11:30 am.

Board Members Present: Chet Edwards , Harold “Skip” Adams, Carleen Drago-Starr, Christine Hackenbruck

Board Member(s) Absent:

Quorum Established: Yes

ISORPH Staff Members Present: Melissa Hausmann, Laura Bratcher, Randy Webber

Visitors: Sarah Olivas (K12 Finance Manager) Sheila Shiebler

Agenda Additions/Deletions:

No additions/deletions.

II. COMMUNICATIONS

None at this time

A. Public Comments

None presented.

ITEMS SCHEDULED FOR INFORMATION

B. Melissa Hausmann - Executive Director

1. Enrollment-

	K5	MS	HS	Total
CVA	703 (+33)	458 (+46)	466 (+54)	1627 (+123)
ISORPH		49 (+2)	186 (-11)	235 (-9)
ORDCA			89 (+47)	89 (+4)
	703 (+33)	507(+48)	741(+47)	1951 (+118)

January historical enrollment:

- 2025: 1951
- 2024: 1464
- 2023: 1259
- 2022: 1348

2023-2024 Graduation Rates Published!!

School	2023-24 Four-year Cohort Graduation Rate	2023-24 Four-year Cohort Completer Rate	2022-23 (prior year) Four-year Cohort Graduation Rate
Cascade Virtual Academy	58.9	60.3	54.8
Destinations Career Academy of Oregon	79.3	79.3	75.8
Insight School of Oregon Painted Hills	50.7	54.6	34.3
State Average 81.8% 4Y			
	2023-24 Five-year Cohort Graduation Rate	2023-24 Five-year Cohort Completer Rate	2022-23 (prior year) Five-year Cohort Graduation Rate
Cascade Virtual Academy	67.7	67.7	61.9
Destinations Career Academy of Oregon	78.8	78.8	72.1
Insight School of Oregon Painted Hills	47.2	50.0	45.0
State Average 83.7% 5Y			

a. School Report

i. Pauly Rodgers & CO. to Clear Trail PACs, LLC

- Reference: II_B_i_Client Letter
- Reference: II_B_ii_Release Authorization- Insight School of Oregon Painted Hills

ii. Flex Policy

- Reference: II_B_iii_ISORPH, CVA, ORDCA FLEX Program Policy SY2425_V1

iii. OSBA School Board Policy Updates- 1st Reading

- Reference: II_B_iv_Summary
- Reference: II_B_iv_GBNA/JHFF (Reporting Suspected Sexual Conduct)

iv. Fuel Education LLC Tutoring Contract

- Reference: II_B_v_Insight OR Tutoring Contract

Questions for Melissa-
None at this time

C. Finance – Sarah Olivas presented

- Overview and Key Assumptions
- FY25 P&L Forecast vs. Budget
- FY25 Restricted Funds
- Balance Sheet
- Cash Flow

Overview and Key Assumptions

Forecast as compared to Budget:

Student count: 1774, an increase of 177 students in 9-month average.

Revenue: \$18.5M, increase of \$2.1M due to volume, PPR increase, IDEA award, decrease in HSS award

Expenses: \$16.1M Increase of \$1M due to adding additional FTE & adjusting estimates based on FY24 actuals.

overall enrollment by school ISOR-PH 12, ORCVA 149 and ORDCA 16.

FY25 Budget vs. Current Forecast

With the increase in enrollment, we have an increase in revenue of \$2,106,124. Changes in expenditures \$1,048,898. Balanced budget credit of \$1,057,226

FY25 Prior Forecast vs. Current Forecast

Revenue is up \$288,926 due to increase in 34 students

FY25 Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)
FY24 Grant allocation \$170,576
Total FY spending to date (\$157,869)

-Melissa Shared that we did not actually take a loss on this grant. It turns out that there was an error made and the funds that they had given were only accounting for one of the schools. So now with the other two being accounted for, we are sitting in a very good spot with this grant. Numbers will be updated on the next meeting.

CSI Grant (Every Student Succeeds) previously ESSA Grant
FY 24 Grant allocation \$76,321
Spent to date (\$15,923)

IDEA
FY 24 Grant allocation: \$266,243
Spent to date \$145,239

Balance Sheet

Current cash is around \$2.1M, accounts receivable \$1.1M, leaving current assets at \$3.8M
Current liabilities, mainly K12 invoices for curriculum and computers, currently at \$708K. other current liabilities \$750K for a total of \$1.4M current liabilities. Total equity \$2,371,878M. Total Liabilities and Equity \$3.8M.

Cash Flow

Balance as of 12/31/2024 is \$2,180,059. Due to K12 at 12/31/2024 \$708,367.68. Proposed payment to K12 for November: \$708,367.68

Questions for Sarah?
None at this time

Consent Agenda Items

- A. Approval of K12 Invoice payment
- B. Approval of School Board Meeting Minutes
- b. Reference: III_B_20241219_Minutes_Final
- C. Approval of Disbursements for ISOR-PH
 - a) Reference: III_C_ISOR-PH Check Register December 2024
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ISOR-PH Bank Reconciliation December 2024
- E. Approval of Personnel Report
 - a. Reference: III_E_Personnel Report, January 2025 Board Meeting

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold "Skip" Adams

Second: Carleen Drago-Starr

Vote: Chet Edwards, Harold "Skip" Adams, Carleen Drago-Starr, Chrisine Hackenbruck

III. ITEMS SCHEDULED FOR ACTION

- A. **Action Item:** It is recommended that the ISOR-PH Board of Directors approve transitioning from Pauly Rogers and Co. for Annual Auditing to Clear Trial CPAs LLC and authorize Chester Edwards to sign the Release Authorization form as presented in the Board Packet.

Motion Carleen Drago-Starr

Second Harold "Skip" Adams

Vote Chet Edwards, Harold "Skip" Adams, Carleen Drago-Starr, Chrisine Hackenbruck

- B. **Action Item:** It is recommended that the ISORPH Board approve the ISORPH, CVA, ORDCA FLEX Program Policy SY2425 as Presented.

Motion Harold "Skip" Adams

Second Carleen Drago-Starr

Vote Chet Edwards, Harold "Skip" Adams, Carleen Drago-Starr, Chrisine Hackenbruck

- C. **Action Item:** It is recommended that the ISORPH Board approve the Fuel Education

LLC tutoring contract as presented in the Board Packet and authorize Melissa Hausmann to sign and execute the contract.

Motion Harold "Skip" Adams

Second Carleen Drago-Starr

Vote Chet Edwards, Harold "Skip" Adams, Carleen Drago-Starr, Christine Hackenbruck

Important Dates:

- Next School Board Meeting: February 20th, 2025 @ 11:30am

The meeting was adjourned at 11:57 AM