



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting: July 17th, 2025

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I. PRELIMINARY

The meeting was called to order by Harold “Skip” Adams, 11:30 am.

Board Members Present: Chet Edwards, Harold “Skip” Adams, Carleen Drago-Starr

Board Member(s) Absent: Chrisine Hackenbruck

Quorum Established: Yes

ISORPH Staff Members Present: Laura Bratcher, Carrie Quinn

Visitors: Sarah Olivas (K12 Finance) Sheila Shiebler

Agenda Additions/Deletions:

No additions/deletions.

II. COMMUNICATIONS

None at this time

A. Public Comments

None presented.

ITEMS SCHEDULED FOR INFORMATION

B. Carrie Quinn – Interim Executive Director

School updates: K5 Connection

Upcoming Oregon Gardens In person Professional Development event

August 6th-8th

1. SY26 Re-Registration

- K5: 96.5% registering
- MS: 92.3% registering
- HS: 90.3% registering
- 3% pf K-12 students have not completed re-registration. Our student Resource Coordinator will continue outreach to the remaining students over the summer.
- 2% of K-12 students are undecided.
- 1.5% not registering.

Was 19% before graduating seniors were dropped

2. Insperity Renewal (Action Item)

3. Signer Privileges for Carrie Quinn (Action Item)

4. Special Programs Manuals (Action Item)

5. K12 Tutoring Contract (Action Item)

Questions for Carrie-
None at this time

C. Finance – Sarah Olivas presented

financials-

- Overview and Key Assumptions
- FY25 P&L Forecast vs. Budget
- FY25 Restricted Funds
- Balance Sheet
- Cash Flow

Overview and Key Assumptions

Forecast as compared to Budget:

Student count: 1927, an increase of 330 students in 9-month average.

Revenue: \$21M, increase of \$4.7M due to volume, PPR increase, Capture Increase, PY true up and

the IDEA award

Expenses: \$18M Increase of \$2.2M due to adding additional FTE & adjusting estimates based on FY24 actuals and current trends, add summer school and Stride Tutoring

overall enrollment by school ISOR-PH 12, ORCVA 297 and ORDCA 21.

FY25 Budget vs. Current Forecast

With the increase in enrollment, we have an increase in revenue of \$4,691,733. Changes in expenditures \$2,261,301. Balanced budget credit of \$2,430,432

FY25 Prior Forecast vs. Current Forecast

Revenue is up \$48,348 due to increase in 3 students

FY25 Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY24 Grant allocation \$435,145

Total FY spending to date (\$490,600)

Remaining \$0

IDEA

FY 24 Grant allocation: \$264,096

Spent to date \$264,096

Remaining \$0

Balance Sheet

Current cash is around \$2.7M, accounts receivable \$2.2M, leaving current assets at \$5.2M

Current liabilities, mainly K12 invoices for curriculum and computers, currently at \$1.0M. other current liabilities \$944K for a total of \$1.9M current liabilities. Total equity \$3,249,210. Total Liabilities and Equity \$5.2M.

Cash Flow

Balance as of 6/03/2025 is \$2,784,248. Due to K12 at 5/31/2025 \$1,016,120.81. Proposed payment to K12 for July: \$1,016,120.81

Questions for Sarah?

Chet inquired about funding for this next year.

Sarah confirmed no issues should arise for this next biennium.

Consent Agenda Items

- A. Approval of K12 Invoice payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_20250630_Minutes_Final
- C. Approval of Disbursements for ISOR-PH
 - a) Reference: III_C_ISOR-PH Check Register June 2025
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ISOR-PH Bank Reconciliation June 2025
- E. Approval of Personnel Report
 - a. Reference: III_E_Personnel Report, July 2025 Board Meeting

It is recommended that the Board approve consent agenda items as presented.

Motion: Chet Edwards

Second: Carleen Drago-Starr

Vote: Chet Edwards, Carleen Drago-Starr, Harold "Skip" Adams

III. ITEMS SCHEDULED FOR ACTION

- A. Action Item:** It is recommended that the ISORPH Board approve the Insperity Renewal.

Motion Chet Edwards

Second Carleen Drago-Starr

Vote Chet Edwards, Carleen Drago-Starr, Harold "Skip" Adams

- B. Action Item:** It is recommended that the ISORPH Board approve the following actions, effective immediately
- Add Carrie Quinn as a signer to all school accounts
 - Add Carrie Quinn to the ISOR-PH wells fargo bank account and credit card as:
 - Key Executive
 - Business Account Administrator

-Authorized User

- Approve Carrie Quinn as a check signer for school accounts.
- Grant Carrie Quinn reviewer/approver/supervisor access in Insperity and Payroll systems.

Motion Chet Edwards

Second Carleen Drago-Starr

Vote Chet Edwards, Carleen Drago-Starr, Harold "Skip" Adams

C. Action Item: It is recommended that the ISOR-PH Board approve the Special Education Manuals as Presented.

Motion Chet Edwards

Second Carleen Drago-Starr

Vote Chet Edwards, Carleen Drago-Starr, Harold "Skip" Adams

D. Action Item: It is recommended that the ISOR-PH Board approve the K12 Tutoring contract as presented.

Motion Chet Edwards

Second Carleen Drago-Starr

Vote Chet Edwards, Carleen Drago-Starr, Harold "Skip" Adams

Important Dates:

- Next School Board Meeting: August 21st, 2025 @ 11:30am

The meeting was adjourned at 12:10 PM