

MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

December 15, 2022 @ 11:30 AM

Location: <https://zoom.us/j/93696488538>

Via Teleconference:

Conference Call Number: +1 253 215 8782

Conference Code Number: 936 9648 8538#

One Tap Mobile: +12532158782,,93696488538#

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Treasurer	Harold “Skip”	Adams		
Secretary	Carleen	Drago		
Quorum Established			Yes	No

II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Executive Director two weeks prior to the next Regular Board Meeting.

- B. Executive Director Report- Melissa Hausmann
 - a. **School Updates**
 - i. Enrollment Report
 - b. **PERS- Paid Leave Oregon**
 - i. Reference: II_B_b_i_Employer-Newsletter-December-2022 PERS
 - c. **Board Policy First Read**
 - i. Reference: II_B_c_i_JGAB G1 (Use of Restraint or Seclusion)
 - d. **School Credit Card Limit (Action Item)**
 - e. **Wells Fargo- (Action Items)**
 - i. **Treasury Management Services-** Reference: II_B_e_i_Customer ProForma Report_Insight School Of Oregon- Painted Hills
 - ii. **Add additional Checking Account for ISP Checks**

Important Dates: Next School Board Meeting – **January 19 @ 11:30am.**

- C. Finance Report– Sarah Olivas
 - a. Reference: II_C_ISOR-PH - Finance Presentation November 2022 (12.15.22)

III. CONSENT AGENDA

- A. Approval of K12 Invoice Payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_20221117_MINUTES_Final
- C. Approval of Disbursements for ISOR-PH
 - a. Reference: III_C_ISOR-PH Check Register November 2022
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
- E. Reference: III_D_ISOR-PH Bank Reconciliation Nov 2022
- F. Approval of Personnel Report
 - a. Reference: III_E_Personnel Report, December Board Meeting

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. Action Item: It is recommended that the ISORPH Board increase the current school credit card allowance from \$2500 to \$5000.

Motion	
Second	
Vote	

B. Action Items: It is recommended that the ISOR-PH Board of Directors add treasury services to the existing checking account.

Motion	
Second	
Vote	

C. Action Items: It is recommended that the ISOR-PH Board of Directors add a separate checking account for ISP checks.

Motion	
Second	
Vote	

V. ADJOURNMENT