



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting

Start Time: March 17, 2022

Meeting Recording: Topic: Online Oregon Schools Monthly School Board Meeting

I. PRELIMINARY

The meeting was called to order by Chet Edwards at 11:36 AM

Board Members Present: Chet Edwards, Harold "Skip" Adams

Board Member(s) Absent: Tonya Rogers

Quorum Established: Yes

ISORPH Staff Members Present: Melissa Hausmann, Yancey Fall, and Dianne Hendrix

Visitors: Sheila Shiebler, Sarah Olivas

Agenda Additions/Deletions:

No additions/deletions.

II. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

a. Melissa Hausmann - Executive Director

Total student enrollment is down 18 students. We are seeing movement due to families going back to brick-and-mortar schools as a result of the mandatory mask requirement being lifted.

Enrollment updates for current enrollment was shared for all three schools.

Student Enrollment: CVA 825, ISORPH 282, and ORDCA 113. At the time the report was pulled total student count was 1320.

Registration for this current school year is now closed. Families can apply for enrollment

for the 2022-2023 SY.

We are working to contact those families and have conversations with families that are undecided and status unknown to determine what they need to know to make a decision. There are still several months to work with these families.

To date:

We have 29.8% of students returning for ISOR-PH (total re-rereg pop. 282, of that 64 are registering, 6 not registering, 14 undecided and 198 status unknown).

We have 52.1% of students returning for CVA (total re-rereg pop. 929, of that 320 are registering, 26 not registering, 138 undecided and 445 status unknown).

We have 35.1% of students returning for ORDCA (total re-rereg pop. 114, of that 31 are registering, 0 not registering, 9 undecided and 74 status unknown).

Chet Edwards commented that we have been pretty stable all year for our enrollment.

We had around 100 students that were locked out of their courses for the ODE vaccination exemption day. Of those 100 students, we had 22 students that stayed locked and will be withdrawn due to no response. We have made multiple attempts to connect with these families to no avail.

Action Items:

Employee handbook has minor updates. The Handbook was edited using track changes, also reviewed by our HR Insperity partner. All dates were revised, job titles and small grammatical corrections.

Employment agreements are ready for two sub-groups of staff. Certified and Classified/Non-Teacher/Summers off. The Office staff agreements will be coming soon. They will be presented at the April Board meeting, May at the latest.

The goal is to send employee agreements out by the end of April. This is much earlier than have been presented in the past.

Employee Renewals; we had a few staff indicate they were not returning next year. The list shared out is for the Certified Staff and Classified/Non-Teacher/Summers off.

Next School Board Meeting – April 21@11:30 a.m.

C. Finance – Sarah Olivas

Sarah presented the March K12 Finance report.

Overview and Key Assumptions
FY22 P & L Forecast vs. Budget

FY Restricted Funds
Balance Sheet
Cash Flow

Overview and Key Assumptions

Enrollment is lower by 836 students as compared to Budget (-39%).
Revenue is (\$7.14M) (-37%) lower vs, Budget
Expenses decreased by (\$7.8M (-35%), primarily due to reduction in CFA positions and alignment to ratio, as a result Deficit is improved by \$727K.

Enrollments is in line with the number students in seats.

Decrease of enrollment by school:

Total -836
ISOR-PH -520
ORCVA -145
ORDCA -171

FY22 Budget vs. 8 + 4 Forecast

Revenue decreased by (\$7.14M) (-39%) due to lower enrollment of -836 students. Revenue is (7.14M (37%) lower vs. Budget. Expenses decreased by (\$7.8M) primarily due to reduction in CFA positions. Melissa has delayed hiring until next year. With less students we have less costs for students. We did have higher liability costs and an increase in cloud storage that was not on the original budget. Alignment to ratio, as a result the overall deficit improved by (\$727K). K12 issued (\$727K) to balance the budget.

FY22 Prior Forecast v. 8 + 4

This is a comparison of last month's forecast as compared to last month. There is a variance of (38) students resulting in (\$386K) less revenue. We will be rolling over (\$57K) ESSA Partnership funds to FY23. Lower cost for ISP, curriculums, supplies, This has offset some of the unexpected expenses that have occurred this year. This improves the deficit by (\$236K). K12 will issue a check for the (\$236K) to balance the budget.

FY Restricted Funds

There will be some rollover from this year. These will need to be submitted to the state by November 30.

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY Grant allocation \$416,308.
Total available with carryover is \$490,189
Total FY spending to date \$294,821
Balance \$195,368

ESSA (Every Student Succeeds Act)
FY Grant allocation \$43,038
Total available with carryover is \$172,308
Total FY spending to date \$83,830
Balance \$88478

Chet Edwards inquired when the funds need to be spent by. Sarah and Melissa addressed the question. Some funds can be rolled over to next year. And must be spend by September of next year. September 30 is the last day for submission.

Balance Sheet

This reflects current assets as completed to liabilities current as compared to last school year. Expenses are up due to pre-paid expenses which are primarily K12 as related to K12 curriculum, materials, and computers for students.

Cash Flow

Balance at 1/31/22 \$373,027
Due to K12 \$1,897,719.
K12 is requesting a proposed payment to K12 for February of \$126,581.

Overall, we are in good shape.

Next School Board meeting will be held April 21, 2022 @ 11:30AM

Consent Agenda Items

K12 Invoice payment, School Board Meeting Minutes_20220217, February 2022 Disbursements and Bank Reconciliation, and March 2022 Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold “Skip”
Adams Second: Chet
Edwards
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

III. ITEMS SCHEDULED FOR ACTION

A. It is recommended that the ISOR-PH Board approve the 2022-2023 Employee Handbook for ISOR-PH, ORDCA, and CVA dated 3.17.22.

It is recommended that the Board approve Action Item: It is recommended that the ISOR-PH Board approve the 2022-2023 Employee Handbook for ISOR-PH, ORDCA, and CVA dated 3.17.22.

Motion: Harold “Skip” Adams
Second: Chet Edwards
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

B. It is recommended that the ISOR-PH Board approve the 2022-2023 Employment Agreements as presented in the board packet.

It is recommended that the Board approve the 2022-2023 Employment Agreements as presented in the board packet.

Motion: Harold "Skip" Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold "Skip" Adams (2-0)

C. It is recommended that the ISOR-PH Board approve the 2022-2023 Employee Renewals.

It is recommended that the Board approve the 2022-2023 Employee Renewals.

Motion: Harold "Skip" Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold "Skip" Adams (2-0)

Meeting was adjourned at 11:57 PM