



## **Insight School of Oregon Painted Hills School Minutes**

Topic: Online Oregon Schools Monthly School Board Meeting Start Time: October 20, 2022

Meeting Recording: Topic: Online Oregon Schools Monthly School Board Meeting

### **I. PRELIMINARY**

The meeting was called to order by Chet Edwards at 11:32 AM

**Board Members Present:** Chet Edwards, Harold "Skip" Adams, Carleen Drago-Starr (by phone)

**Board Member(s) Absent:**

Quorum Established: Yes

**ISORPH Staff Members Present:** Melissa Hausmann, Yancey Fall, Dianne Hendrix

**Visitors:** Conrad Michka

#### **Agenda Additions/Deletions:**

No additions/deletions.

### **II. COMMUNICATIONS**

#### **A. Public Comments**

None presented

### **ITEMS SCHEDULED FOR INFORMATION**

#### **a. Melissa Hausmann - Executive Director**

Melissa Hausman shared our Enrollment SY 22-23 update. We have enrolled in CVA (823), ORDCA (105), and ISOR-PH (210) returning students for a total of 1138.

We have 164 active applications not yet approved SY22-23. Right now, we have about a 41% conversion rate. We have 51% of students that are applying that are in 3% capped school districts. We are working to get as many of these applicants to move to fully enrolled as soon as possible. High School is now closed for enrollment for the rest of Semester 1. K-8 has open enrollment almost all year round. There is a higher number of elementary students enrolling of the active applicants.

We are asking for the School Calendar to be updated for Monday, January 2<sup>nd</sup> to change from

a no-school/teacher workday to a School Holiday. This is also reflected in our sponsoring District calendar. This does not impact contract or contact days for the state.

The Final Financial Audit Report and Board Letter is included in the packet for your review. This has all been wrapped up and has been sent to Mitchell School District.

We have a first reading of 5 OSBA policies. Melissa highlighted the proposed changes. These are policies that already exist and have been updated. Please review, these will be presented as an action item in November.

Action items for this meeting:

Change Monday, January 2<sup>nd</sup> from a no-school/teacher workday to a School Holiday.  
Final Financial Audit Report and Board Letter included in packet.

OSBA School Board Policy Updates – 1<sup>st</sup> Reading

IGAC G1 (Religion in Schools)

IKF D1 (Graduation Requirements)

JEA G1 (Compulsory Attendance)

KBA D1 (Public Records Request)

KBA R G1 (Public Records Request, Menstrual Dignity Act)

Next School Board Meeting – November 17, 2022 @11:30 a.m.

### **C. Finance – Conrad Michka**

Conrad presented the K12 Finance report

Overview and Key Assumptions

FY23 P & L Forecast vs. Budget

FY23 Restricted Funds

Balance Sheet

Cash Flow

#### **Overview and Key Assumptions**

Enrollment is down 76 students as compared to budget. Revenue \$432K lower as compared to Budget. Expenses decreased by (\$362K) (-5%) primarily due to volume related expenses, staffing updates, reducing Graduation Alliance expenses, and aligning student charges to FY 22 per pupil rates.

#### **FY23 P&L Forecast. 3+9**

We have removed open positions and are not backfilling resignations. Decreased expenses for Graduation Alliance, align student curriculum, materials, and computers to FY22 per pupil rate and decrease volume related SPED expenses.

Deficit improved by \$726K due to staffing updates, reducing Graduation Alliance expenses, volume related expenses, and aligning student fees to FY22.

**FY23 Restricted Funds**

Measure 98 Grant (High School Graduation and College and Career Readiness) FY Grant allocation \$424,025  
Carry Over \$9,990  
FY 22 Available \$434,015  
Total FY spending to date (\$89,007)  
Balance \$345,007

ESSA (Every Student Succeeds Act)  
FY 22 Grant allocation \$43,038  
Carryover is \$14,498  
FY22 Available \$57,536  
Spent to date (\$18,504)  
Balance \$39,033

Summer Learning Grant  
FY22 Allocation \$215,000  
25% Match \$53,750  
FY22 Summer School Estimate \$268,750  
Spent to date (\$172,482)  
Balance \$42,518

**Balance Sheet**

Sarah made a correction to the accounts receivable section from last month and has moved that to a liability. These monies may need to be paid back to the state later in the year.

**Cash Flow**

Balance as of 9/30/22 is \$4,013,528.10, due to K12 FY23 at 9/30/22 \$1,265,246, proposed payment to K12 for August \$374,062. This will keep the cash balance in a healthy while being able to manage operating expenses.

**Consent Agenda Items**

K12 Invoice payment, School Board Meeting Minutes\_20220929, September 2022 Disbursements and Bank Reconciliation, and October 2022 Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**III. ITEMS SCHEDULED FOR ACTION**

A. 2022-2023 updated Calendars

It is recommended that the ISORH Board approve the updated calendars for 2022-2023.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards (2-0)

Meeting was adjourned at 11:50 PM