



**Insight School of Oregon Painted Hills School Minutes**

Topic: Online Oregon Schools Monthly School Board Meeting

Start Time: January 20, 2022

Meeting Recording: Topic: Online Oregon Schools Monthly School Board Meeting

**I. PRELIMINARY**

The meeting was called to order by Chet Edwards at 11:31 AM

**Board Members Present:** Chet Edwards, Harold “Skip” Adams

**Board Member(s) Absent:** Tonya Rogers

Quorum Established: Yes

**ISORPH Staff Members Present:** Melissa Hausmann, Yancey Fall, Megan Huitt and Dianne Hendrix

**Visitors:** Sheila Shiebler, Sarah Olivas

**Agenda Additions/Deletions:**

|                         |
|-------------------------|
| No additions/deletions. |
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**II. COMMUNICATIONS**

**A. Public Comments**

None presented

**ITEMS SCHEDULED FOR INFORMATION**

**a. Melissa Head of School Report**

Enrollment updates for current enrollment and re-registration was shared for all three schools.

Student Enrollment: CVA 941, ORDCA 120, and ISORPH 287. At the time the report was pulled total student count was 1348.

School District Denials are starting to impact students able to come to our schools. We had 121 current students who applied for semester 2. Students were not approved for enrollment due to their Resident School District cap of 3%. We are reaching out to each

of them to support them in filing an appeal.

Melissa is involved with the Legislature regarding the 3% District cap. She is challenging the timeline of when they are counting the cap: end of last school year or current.

Today is the first reading for all Board Policy Updates presented and previously sent to the Board for review. Most of these are existing policy updates and have minor punctual updates.

- i. Reference: II\_B\_b\_i\_AC D1
- ii. Reference: II\_B\_b\_i\_AC R D1
- iii. Reference: II\_B\_b\_ii\_ACB G1
- iv. Reference: II\_B\_b\_ii\_ACB R G1
- v. Reference: II\_B\_b\_iii\_BBAA D1
- vi. Reference: II\_B\_b\_iii\_BD\_BDA G1
- vii. Reference: II\_B\_b\_iii\_BDDH D1
- viii. Reference: II\_B\_b\_iv\_DJC G1
- ix. Reference: II\_B\_b\_v\_GBA D1
- x. Reference: II\_B\_b\_v\_GBEA G1
- xi. Reference: II\_B\_b\_v\_GBNA R D1
- xii. Reference: II\_B\_b\_v\_GBNAA\_JHFF G2
- xiii. Reference: II\_B\_b\_v\_GBNAA\_JHFF R G2
- xiv. Reference: II\_B\_b\_v\_GBNAB\_JHFE D2
- xv. Reference: II\_B\_b\_v\_GBNAB\_JHFE R 1 G2
- xvi. Reference: II\_B\_b\_v\_GBNAB\_JHFE R 2 G1
- xvii. Reference: II\_B\_b\_vi\_IKF D1
- xviii. Reference: II\_B\_b\_vi\_IKF R D1
- xix. Reference: II\_B\_b\_vi\_IL G1
- xx. Reference: II\_B\_b\_vii\_JB D1
- xxi. Reference: II\_B\_b\_viii\_JFC D1
- xxii. Reference: II\_B\_b\_viii\_JFCF D1
- xxiii. Reference: II\_B\_b\_viii\_JFCJ D1
- xxiv. Reference: II\_B\_b\_ix\_JHFE\_GBNAB D2
- xxv. Reference: II\_B\_b\_ix\_JHFE\_GBNAB R 1 G2
- xxvi. Reference: II\_B\_b\_ix\_JHFE\_GBNAB R 2 G1
- xxvii. Reference: II\_B\_b\_ix\_JHFF\_GBNA G2
- xxviii. Reference: II\_B\_b\_ix\_JHFF\_GBNA R G2
- xxix. Reference: II\_B\_b\_x\_Board Policy Updates Summary

One new policy is being presented. IL G1: Assessment Program. This is a new policy in the state. Details were shared out with the Board.

This spring it was approved by the State Level State that Smarter Balance Spring Assessments can be proctored virtually. This is a big change and is exciting for us as school for several reasons; testing site reservations, increase accessibility to all students, potential increase for more students to test. These changes will positively impact our goal to reach 95% or higher for all students tested. Our staff are already trained in how to

proctor testing virtually.

Next month all policies updates will be an action item.

Last night at the Mitchell School District Board meeting they agreed to approve all three Charter School Renewals through 2030. We are excited about this extended time to grow enrollment and show growth in our programs in all schools.

There are two documents for each school that will be presented as an action item; Charter Contract Amendments for CVA/ORDCA/ISOR-PH and Renewed and Amended Charter Contract for CVA/ORDCA/ISOR-PH. These Contract and Amendment updates show the financial changes Mitchell SD has requested and the new extended contract end date. The changes will be backdated to July 1, 2021 and will be in effect through June 30, 2030.

We are very excited for this extended time to partner with Mitchell School District.

We are presenting a revised Employee Agreement Amendment to reflect the Board's decision to pick up the Employee's required 6% contribution to PERS effective January 1, 2022. Employees will no longer contribute to the Employee portion. This is an action item.

Out of state employees who have met their contribution start date with PERS are now eligible for contributions. This new law, PERS SB 111A, went into effect January 1, 2020. As a result of this law, the school will pay a school contribution of \$109,179. It is recommended that the Board pick up the total employee contribution as well due to several staff no longer with the school. The challenge to collect these contributions from current and past employees would be difficult. The recommendation is for the Board to pay the employee contribution as well for these staff. The total employee portion is \$18,761. Total of \$127,940 to be paid by the Board for all out of state staff to catch up.

### **C. Finance – Sarah Olivas**

Sarah presented the January K12 Finance report.

- Overview and Key Assumptions
- FY22 P & L Forecast vs. Budget
- FY Restricted Funds
- Balance Sheet
- Cash Flow

#### **Overview and Key Assumptions**

- Enrollment is lower by 678 students as compared to Budget (-35%).
- Revenue is (\$6.3M) (-33%) lower vs, Budget
- Expenses decreased by (\$7M (-31%), primarily due to reduction in CFA positions and alignment to ratio, as a result Deficit is improved by \$650K.

- Decrease of enrollment by school:
- Total -748

ISOR-PH -499  
ORCVA -83  
ORDCA -166

FY22 Budget vs. 6 + 6 Forecast

Revenue decreased by (\$6.4M) due to lower enrollment of -748 students resulting in 1,402 total overall student enrollment. Due to lower costs for salary, benefits, curriculum, materials, computer, testing and related services expenses. Increased costs for higher liability insurance and increased cloud storage. Overall Deficit improved by (\$650K). K12 issued (\$650K) to balance the budget.

FY22 Prior Forecast v. 6 + 6

Decreased due to lower enrollment. This has been impacted by the \$88K increase in PERS contributions, \$127K retroactive out state PERS contribution and \$18K related staff expenses (PD, Travel, Supplies). Increased Administration and Governance for Academic Advisor positions added (offset by ESSA partnership Funds) K12 to issue \$555K to balance budget.

FY Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY Grant allocation \$416,308.

Total available with carryover is \$490,189

Total FY spending to date \$223,398

Balance \$266,791

Cash Flow

Balance at 12/31/21 \$1,224,537

Due to K12 \$1,762,225

K12 is requesting a proposed payment to K12 for December of \$429,451

Chet Edwards inquired how we are doing and how we are navigating the lower enrollment numbers and consequent revenue. Sarah replied we have had some curve balls thrown in the PERS this year, but Melissa is doing a great job of mitigating expenses to cover these costs and we are looking at where we can reduce spending.

Next School Board meeting will be held February 17, 2022 @ 11:30AM

## **Consent Agenda Items**

K12 Invoice payment, School Board Meeting Minutes\_20211217, 2021222, December 2021 Disbursements and Bank Reconciliation, and January Personnel Report

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold “Skip”

Adams Second: Chet

Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

### **III. ITEMS SCHEDULED FOR ACTION**

#### **A. ISOR-PH Charter Contract Amendments with Mitchell School District**

It is recommended that the Board approve the ISOR-PH Charter Contract Amendments with Mitchell School District.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

#### **B. ORDCA Charter Contract Amendments with Mitchell School District**

It is recommended that the Board approve the ORDCA Charter Contract Amendments with Mitchell School District.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

#### **C. CVA Charter Contract Amendments with Mitchell School District**

It is recommended that the Board approve the CVA Charter Contract Amendments with Mitchell School District.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**D. ISOR-PH Renewed and Amended Charter Contract with Mitchell School District**

It is recommended that the Board approve the ISOR-PH Renewed and Amended Charter Contract with Mitchell School District.

Motion: Harold “Skip” Adams  
Second: Chet Edwards  
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**E. ORDCA Renewed and Amended Charter Contract with Mitchell School District**

It is recommended that the Board approve the ORDCA Renewed and Amended Charter Contract with Mitchell School District.

Motion: Harold “Skip” Adams  
Second: Chet Edwards  
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**F. CVA Renewed and Amended Charter Contract with Mitchell School District**

It is recommended that the Board approve the CVA Renewed and Amended Charter Contract with Mitchell School District.

Motion: Harold “Skip” Adams  
Second: Chet Edwards  
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**G. Revised Employee Agreement Amendment dated 1/12/2022**

It is recommended that the Board approve the Revised Employee Agreement Amendment dated 1/12/2022.

Motion: Harold “Skip” Adams  
Second: Chet Edwards  
Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**H. ISOR-PH Board of Directors cover the out-of-state employee backpay amount as outlined in Senate Bill 111A from January 1, 2020- December 31, 2021**

It is recommended that the Board approve the out-of-state employee backpay amount as outlined in Senate Bill 111A from January 1, 2020- December 31, 2021.

Motion: Harold "Skip" Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold "Skip" Adams (2-0)

Meeting was adjourned at 12:10 PM